

Accelerate Your Generative AI Adoption

Onboarding Kit – Prompt Engineering Training

Introduction

Welcome to your 10-week Generative AI Onboarding Kit. This 10-week course is for your internal teams leveraging Generative AI in their daily tasks. This kit will help your organization accelerate adoption and increase the likelihood of key stakeholders embracing your Generative AI initiatives. Individual stakeholders will learn best practices for using prompts to get responses from your Generative AI toolset, understand your AI policies, and discover new Generative AI use cases. This series of emails will convey the weekly training syllabus to team members.

The best initiatives are holistic, and each team member plays a role in driving to success. See below for how key stakeholders in your organization can help lead your Generative AI efforts:

C-Suite

Ensure that you communicate your company's Generative AI strategy and how it will help each member of your team to harness innovation, explore new opportunities, and enhance creativity. Explain that Generative AI is intended to augment – not replace – internal team members, increase productivity and output, and allow teams to focus on strategic priorities. Also reinforce the appropriate use of Generative AI tools and convey the importance of protecting organizational data and IP.

CISO

Your role is to take part in defining and enforcing the corporate Generative AI use policy and to make sure every employee is aware of it. The policy needs to involve buy-in from all relevant stakeholders across the organization and consider how the technology is used now and in the future. Your policy must also take into account the security of your AI resources as well as legal, ethical, and operational considerations.

Data scientists

As you create and grow your Generative AI capabilities, you will develop a deep understanding of the data used to train your models and ensure that it is representative and unbiased. In conjunction with your teams, monitor the output of your data and models to detect and correct any potential biases and insist on always using Generative AI in an ethical and transparent fashion.

Business and department leaders

You have a strategic role in identifying use cases where Generative AI can be leveraged to improve efficiency and productivity. As you align Generative AI use with organizational goals and objectives, keep scalability and sustainability in mind when developing your initiatives, and ensure your managers and teams are properly trained and equipped to use it effectively and safely.

Summary

Generative AI holds immense potential to impact the Future of Work. Like any new technology, it can spark a wide array of employee reactions. By introducing it with care and assurance and guiding its safe and secure use through training, you can tap Generative AI as a tool for continued innovation and growth.