Secure and track your systems from the day they ship to retirement.

Our Asset Tagging and Reporting services are designed to be completed in days rather than weeks, so you don’t experience delays in receiving new systems.

You have probably devoted a lot of time and money acquiring the right new IT assets for your organization. So you want to be able to control and effectively manage the status of every item. Asset Tagging and Reporting Services make identifying, tracking, securing and recovering your computers easier and more affordable. You can gain visibility and accurate records of assets throughout their working life.

**Asset Tagging:** The easiest way to track your systems is by tagging them before distributing them to your employees. You select your tag from our standard set of five, all of which include the most popular data fields our customers have requested over time. We print and apply your asset tags prior to shipping. Or we can create a custom color tag with your corporate branding and the fields of your choice.

- For the employee, having an asset tag can mean no more hunting for helpdesk, asset or tag numbers
- An IT helpdesk has consistent information from the user that matches the information in the Helpdesk systems e.g. Mac address

**Asset Reporting:** How will you track systems when they arrive at your business? With asset reporting you can easily integrate new assets into your existing asset management systems. An asset report can be emailed daily, weekly or monthly, and serves as a useful tracking tool for identifying all PCs shipped in the previous timeframe. This report is emailed in Excel or .csv format and contains information about the computer systems purchased.

- Asset reporting helps customers facilitate receipt of new systems and with onward distribution to IT for completion of the system deployment.
- Asset teams will be able to keep accurate records, they can read the barcode and quickly scan against their asset report into their electronic asset tracking system (not just tag or asset number but memory, system type, HD size, warranty info, processor speed).

**Ship Box Labels:** The ship box label is a plain white label that can contain useful additional information to route systems to end users.

Applying a ship box label with user-definable data fields can reduce, if not eliminate, the need to remove the system from its shipping box prior to deployment. Barcode data allows systems to be scanned into hub services for record keeping and onward distribution.
**Standard Asset Report Fields:**
- Account Number
- Asset Tag (as applicable)
- Manufacture Date
- Order Number
- Order Date
- PO Number
- Ship By Date
- Ship Date
- Dell Service Tag
- Express Service Code
- Model
- Chassis Description
- Chassis Style
- Installed OS
- CPU
- Processor Speed
- Hard Drive Size
- Memory
- Video Memory
- MAC Address
- Wireless MAC Address
- Pass-through MAC Address
- Company Name
- Customer Name
- Customer Number
- Shipping Address 1
- Shipping Address 2
- Shipping Address 3
- Shipping City
- Shipping State
- Shipping Zip
- Shipping Country
- UUID

Why is asset tracking important?
- Track and control assets quickly
- Plan and budget for upgrades by having accurate and organised information on each computer
- Save helpdesk costs by more efficient diagnosis and prevention of problems
- Provide vital information for the management of large-scale deployments
- Save time and effort in managing deployment logistics
- Increase the probability of the recovery of stolen systems and deters internal theft
- Ensure software license compliance or enforce security policies from a central location.

For more information about Asset Tagging and Reporting, please contact your representative.